

Minutes of the Resources Committee
Held at Ashley Junior School
Wednesday 1st February 2017

Present: Ian Rix (Head Teacher) (I.R.), Norman Bullen (N.B.), Elizabeth Ward (E.W.), Tracy Stevens, (Chair), (T.S.), Tim Bradley (T.B.)

<p><u>1. Apologies and declarations of conflict of interests.</u></p> <p>Apologies from Natasha Fisk, James Rand. Lisa Locke, Paul Cousins.</p> <p>No declarations of conflict of interests.</p>	
<p><u>2.</u></p> <p><u>Minutes of the 29th June meeting:</u></p> <p>Agreed</p>	
<p><u>3. Financial Report.</u></p> <p>Mrs Locke was not present; apologies given.</p> <p>I R gave summary report.</p> <p>Finances are broadly on track, though some spending has been brought forward in order to be included before the end of February.</p> <p>There will be fewer account codes used in future; this will simplify the reports.</p> <p>Free tea and coffee has been provided for the staff room, which has been welcomed by all concerned.</p>	
<p><u>4. SFVS (School Financial Value Standards.)</u></p> <p>Several points were raised by various governors:</p> <p>Under point 3. There will be termly reports to the resources committee to monitor finances;</p> <p>Under point 5. The words “business manager” should be replaced with “finance officer”;</p> <p>Under point 10. More work is needed on clarifying the link between the school’s budget and its plans for raising standards and attainments;</p> <p>Under point 19. There should be more and current examples of savings;</p> <p>Under point 20. Governors are made aware of concerns and can take action as necessary. Committee roles need to be clarified.</p> <p>I.R. reported on and explained how Pupil Premium resources are being used.</p> <p>Arrangements will be made for pre-OFSTED inspection training for governors.</p>	

<p><u>5. Children’s day nursery and additional shed.</u></p> <p>Discussions and considerations have shown that the proposed arrangements would necessitate a great deal of extra work for the school with little benefit.</p> <p>It will be put on hold for the time being.</p>	
<p><u>6. Resources sub-committee: Land sales and development.</u></p> <p>This is a confidential item.</p>	I.R. and J. Rand.
<p><u>7. Health and Safety.</u></p> <p>T.B. carried out a health and safety “walk through” of the school with a H & S officer from Hampshire C.C. She thought that things are “pretty good”.</p> <p>She suggested a fire drill outside class time and with a blocked exit. She also suggested a walk-through with children involved so as to view things from their perspective.</p>	
<p><u>8. Policies.</u></p> <p><u>Health and Safety.</u> The present policy document is huge, and whilst it is very comprehensive it is unlikely to be useful from a practical point of view. It was suggested that the policy should be remodeled along the lines of the H.C.C. H & S document.</p> <p><u>Charging.</u> A system whereby charges for such items as school trips should be introduced which allows parents to pay by installments. The terms of the Rugby Club’s use of AJS facilities should be renegotiated; AJS gets too little at present.</p>	
<p><u>9. A.O.B</u></p> <p>New LSAs have been appointed for years 4 and 5.</p>	