

Ashley Junior School
Curriculum Standards and Pupil Welfare Committee Meeting
Wednesday 17th January 2018 at 6.00 p.m.

Minutes

Present:

Fiona Wood(FW)Chair	Partnership Arrived at 7.04 p.m.
Ian Rix (IR)	Headteacher
James Hutson(JH)	Parent
Isabelle Pennycook(IP)	Parent
Naomi Hutchins (NH)	Acting Chair
Paul Cousins (PC)	Co-opted
Rachel White	

Apologies:

Norman Bullen (NB)	Partnership
Elizabeth Ward(EW)	Partnership

In Attendance:

Lorraine Henville (DHT) (LH)	Associate Member
Lindsay Ratcliffe	Local Authority Clerk

Challenge **Support** **Impact** **Action**

Meeting was quorate at all times

Item		Action
1	Welcome & Apologies:	
	Clerk requested that a member act as Chair; NH volunteered. Acting Chair opened the meeting and welcomed all. Apologies were accepted from NB and EW,FW to arrive asap.	
2	Declaration of Pecuniary Interests relating to this agenda	
	None	
3.	Minutes of last meeting	
	Minutes were accepted as being a true and accurate record of the meeting. Signed by Acting Chair	Filed by Clerk
4.	Matters Arising	
	There were no matters arising.	
5	Policy Reviews	
	The following policies had been circulated prior to the meeting to allow governors to read through. 5.1 Behaviour 5.2 Anti bullying	

	<p>5.3 Exclusion 5.4 Internet Access 5.5 Sex and Relationships.</p> <p>It was noted there was a spelling mistake on the front cover of the Behaviour Policy : to be amended. The documents had been updated where necessary in line with statutory requirements. 5.5. Sex and Relationships: There had been consultation with parents (via the Newsletter), Staff and Pupils.</p> <p>Internet Safety was updated last year (E Safety).</p> <p>Following the amendment to the spelling (Behaviour) all were accepted and it was agreed policies could be transferred to the website. A question was asked about Sex Education and the possibility of a disclosure being received during a lesson. HT assured all that this would be dealt with in line with Safeguarding procedures.</p>	<p>PC to add to website following amendment</p>
<p>6.</p>	<p>School Development Plan: Progress</p>	
	<p>6.1 1 Priority Areas</p> <ul style="list-style-type: none"> • Raise standards through improving Leadership • Raise standards through rich language and communication • Raise standards in mathematics <p>Priority areas were evaluated as a result of progress meetings. There had been meetings with all teachers and every child had been discussed.</p> <p>There was discussion around Maths. Teachers assess during and at the end of the lessons, however there are some misconceptions about where a child may/may not be achieving. Where there is whole class teaching, there can be a lack of differentiation.</p> <p>HT informed the committee that they will soon be able to access a range of data. Up to date data will be available to the committee.</p> <p>6.2 Data -</p> <ul style="list-style-type: none"> • Progress of groups of pupils • Data relating to all Year groups was circulated and discussed. • It was noted that in Y3 82% pupil premium children have achieved ARE or above in comparison to 79% of non PP. • The progress of SEND learners was also discussed and the level of support available. This group is making less progress. • Y4 73 % are currently ARE, the proportion of PP children at ARE is lower. An issue to be addresses is writing: PP 8/19 ARE. • Writing is a focus. End of KS1 19 boys were not ARE this has fallen to 18 currently. • 19 children (20% of the cohort) are PP. At the present time they are not achieving and to move these children on at present is 	

difficult.

Questions were asked about types of assessment and results

- The school pupil tracker shows the birth times within the school year of pupils. This illustrates that many pupils born in the summer have made significantly less progress than the older children in the year in the lower school.
- Y5 end of KS1 13 children were assessed at the equivalent of greater depth. Currently, there are 19 at greater depth.
- Overall 81 % have achieved ARE: 75% PP 84% Non PP.
- Impact of birth date appears to have levelled out: Autumn: 79%, Spring 92% Summer 78%.
- Y5 is the first cohort to engage with Singapore Maths.
- Y6: All pupils including Resourced Provision, PP and SEND have been included in the data presented.
- 7 pupils are Resourced Provision
- 76% currently ARE in Maths
- SEND: 7/9 are not achieving ARE

Questions were asked about resourced provision and SEND

The same pupils are not necessarily within both groups. Teacher meetings have been held with discussion around AFL. Teachers are aware of the needs of the children and have considered what is needed and how to put measures in place.

Enquiries were made about the data for the same period in 2016/17 and how much improvement was made by the end of the academic year?

2016 -2017 saw an improvement over the year of 10%. 2016 -17 4 children in resourced provision 2017/18 7 pupils are in this group.

Standards of writing have been observed by others including colleagues from Arnewood who consider the level of writing to be high. Some estimates regarding writing may be conservative.

Attitudes to learning are very high.

Regarding language link: this has proved to be a good resource.

6.3 Ofsted Inspection Targets

- To allow increased opportunities for writing
- Performance of the Higher Attainers

Generally opportunities are good as is the quality of writing.

6.4 Learning Leadership Partnership (LLP) report November 2017

This determines the level of support a school requires.

- Marking was examined: the main concern was pupil feedback generally and that misconceptions are acted upon quickly.
- Task design for higher attainers could be improved to incorporate a higher level of challenge.
- Progress is good within the school.
- There are inconsistencies within T and L ; however this can be seen within most establishments.
- Scaffolding is required for lower attainers
- Differentiation has already been recognised as an issue for the

	<p>school to develop. Nothing was highlighted which the school had not picked up on.</p> <p>A governor asked about Y4 having to write out information: that a child had commented that he does not receive a sheet.</p> <p>HT stated that use of lots of worksheets can be restricting and the purpose of the sheet needs to be considered.</p> <p>Some staff are receiving support with planning. Those with inexperience do get additional support.</p> <p>Issue of 1:1 support was discussed, including some children who require 1:1 but do not currently receive funding. An additional 1:1 support worker has commenced employment. This discussion centred around Y4. It was noted that similar situations exists within Y5. Additionally, there are individuals who apply to join the school who have no funding, yet require a high level of support. All of this impacts upon the school. The possibility of a child from out of area requiring support was discussed and the level of support needed together with the funding required. The cost of providing this level of support was discussed. The school pays for the first 12.5 hours as well as on costs.</p> <p>Throughout this discussion governors queried whether children had EHPC, could the number requiring 1:1 support be limited and noted that the success of AJS as offering a supportive and caring environment was to be applauded, however the school had become a victim of its own success and the Local Authority and CAMHS were suggesting AJS to parents/carers.</p>	
7	CPOMS online recording system	
	<p>This is the Child Protection Online Management System LH explained the system and two governors have looked at it outside of the meeting</p> <p>It had been hoped to show the system in operation; however, this was not possible as it reveals names.</p> <ul style="list-style-type: none"> • The system has been in use since September • All adults can enter concerns • 4 staff have access to the higher level information (HT,DHT, SENDco, SC). • It includes a planner, sets up reminders and provides links to other siblings. • Initially it is to be used for Child Protection concerns, but this can be broadened to include all significant incidents • This is a secure system and negates the need for paper documents. • It is possible to track bullying incidents and can reveal patterns of behaviour. • If a child moves school the information can be easily transferred 	

- If it is necessary teachers and LSAs can be allowed further access
- It runs a variety of reports recording in chronological order. Information can be taken to meetings; this is both time saving and secure.
- This is considered to have been a worthwhile expenditure.

Fiona arrived at 7.04

Questions were asked about the storage of the data electronically in line with data protection/freedom of information and could parents view this data?

DH T to make enquiries. However DH considers there is nothing on the file that she would not share with the appropriate parents/carers.

At this point it was noted that Attendance had not been reported upon (part of Item 6)

Attendance up to Christmas was poor.

The Committee were informed that robust systems to follow up attendance are in place with early contact made to parents and carers, including contact to inform those who are close to becoming persistent absentees.

Weekly meetings are held to identify those at <90% and those at danger of falling into this zone.

There are termly attendance awards, including awards for improved attendance.

Letters have been sent out including a reply slip, however response has been very poor (2/30).

Attendance is 95% and this should improve. Overall, boys have better attendance than girls.

Pupil Premium attendance is below 95%; however, there is support in place to improve this.

With regard to the persistent absenteeism: more than half now have improved attendance.

Robust monitoring and tracking have been evidenced. There are some who have taken unauthorised holidays, over time, this attendance tends to improve.

Population Analysis:

- Number on role: 260
- School continues to receive applications
- Gender imbalance in Y6 (only 19 girls).
- Pupil Premium attendance at all clubs was 11%.
- To boost PPP attendance, PP students received letter one day earlier than the rest of the school and parents received a text message.
- Y5 residential has had an excellent take up (only 7 students are not attending). There is some funding available for PP students.

8	Governor Visits:	
	<p>Update/reports on visits (up to 14th December, 2017) Maths EW had sent apologies Language Data : Visit was cancelled visit arranged 20th March at 4.00 p.m JH Work Scrutiny A governor had visited and was concerned about the working bays. The pupils are enthusiastic about the use of bays. The governor has been invited back to look at the bays when the pupils are using them. The children using them felt safe and secure when working in these areas.</p> <p>Dates for future visits were discussed.</p> <p>Governors were keen to visit the three pupil groups linked to Teaching and Learning, Environment and Well Being. There was much discussion around this and suitable dates are to be arranged to allow governors to visit at the times the groups meet. The meetings are usually held on a Friday.</p> <p>DH to email dates out to governors.</p> <p>Parent Consultation Evenings are to be held on 13th and 14th March. Governors are to attend. Two governors offered to support these evenings.</p>	
9	Correspondence/Items for Next Agenda (5th April, 2018)	
	<p>No correspondence had been received</p> <p>HT put forward an item for discussion regarding Drugs, explaining that there had been a number of reports within the area and that concern for children is increasing. There was discussion around the subject considering the impact of drug use within the community on pupils at AJS and their families. New Milton Police hold a question time session; it was suggested that members of the governing body and the community question the actions the police are taking within the area. There will be a review of drugs education within school.</p> <p>A governor commented that members of AJS had been present at the Remembrance Day Parade and that this had been acknowledged in a positive way within the community.</p>	
	<p>Meeting closed at 7.43. Next Meeting: Wednesday 25th April, 2018 at 6.00 p.m.</p>	

	<p>Minutes approved by:.....</p> <p>Signature:.....</p> <p>Position:.....</p> <p>Date:.....</p>	
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