

**Ashley Junior School
Full Governing Body Meeting
Wednesday 6th February 2019
at 6.00pm**

Minutes

Present:

Elizabeth Ward (EW) Chair	Partnership
Ian Rix	Head teacher
Tim Bradley (TB)	Local Authority
Naomi Hutchins (NH) Vice Chair	Parent
James Hutson (JH)	Parent
Norman Bullen (NB)	Partnership
Paul Cousins (PC)	Co-opted
Isabelle Pennycook (IP)	Parent
Emma Rand (ER)	Co-opted
Lara Witney (LW)	Staff
Val Twiss (VT)	Co-opted

Apologies:

None received

In Attendance:

Lindsay Ratcliffe	Local Authority Clerk
Lorraine Henville	Associate Member

Challenge

Support

Impact

Action

Meeting was quorate at all times

Action Grid

Minute	Subject	Action Point	By Whom?	When?
3	Budget	Signed budget to be passed on to locum (Finance)	PC	ASAP
4	AOB	Identify appropriate FGB training for whole GB	DTG	ASAP
		Safeguarding: check all GB have completed this	HT	

1	<p>Welcome and Apologies</p> <p>Meeting opened at 6.00 pm; no additional apologies had been received.</p>	
2	<p>Declaration of Pecuniary Interests (relating to this agenda)</p> <p>PC, LH, LW (employed at AJS)</p>	

3

Budget

Budget was circulated. The Budget figures presented to the FGB has been shared and discussed fully at the Finance Meeting.

Support has been received from Education Financial Services. The budget was looked over and the complexity of the budget was acknowledged. This is due to funding from various areas and the inclusion of Resource Provision at AJS as well as the number of EHCPs.

Governors were informed that the carried forward surplus may have been improved since the locum worked on the figures and there may be some adjustments to come.

Questions were asked about the surplus/deficit and how this was linked to staff cuts and restructuring

It was acknowledged that restructuring was the only option at the time to produce a break even or better budget. Various scenarios improved the bottom line for example Sports Premium (figures have only just been received/confirmed) and to date the school does not know what the figures around Pupil Premium income will be.

HT noted that in September 2019 with the next year 3 in-take, depending upon children with EHCPs and the number of hours required it may be that it is necessary to recruit again during the next academic year.

Some staff are leaving. Currently the school aims to recruit one teaching colleague; the sum included in the budget for this allows up to M11 on teachers pay scale to open up to NQTs and experienced colleagues as well as one teaching colleague to cover for a period of maternity leave.

The actual spend on these colleagues is as yet unknown and could be more or less than the amounts allotted in the budget.

Predicting for 5 years into the future is difficult as nobody know how funding may change over this time scale.

Governors were given some time to further examine the budget and then to question or comment on the information.

Chair noted that the support received for HCC during the Finance Managers absence had been very good and the Finance Manager had been well prepared when she left for a period of maternity leave.

Governors asked if the electricity bill would be further reduced now that the solar panels had been installed?

No. the savings from solar panels had been incorporated into the budget. Currently the school runs on electricity produced from the panels; there is no grid use. The saving will be £2,500 per year for the next ten years.

It was noted that insurance for learning support staff linked to maternity leave has been removed from the budget at a saving of £8,000 per annum. The reason behind this was for the premium to be viable a colleague would have to be earning £21,000 per year or more.

The table below has been extracted from the budget.

	2019/20	2020/21	2021/22	2022/23	2023/24

Total Expenditure	1,321,545	1,335,453	1,360,446	1,383,881	1,406,923
Total Income	1,362,374	1,330,111	1,280,603	1,283,755	1,291,739
In Year Surplus/(Deficit)	40,829	(5,342)	(79,843)	(101,125)	(115,183)
Surplus/(Deficit) b/fwd	36,873	77,702	72,360	(7,483)	(108,609)
Cumulative Surplus Deficit C/fwd	77,702	72,360	(7,483)	(108,609)	(223,792)

The budget was approved unanimously by the FGB. PC to pass signed budget to locum.

6:15 p.m. LH, PC, LW left the meeting

The next section has been recorded as confidential and will appear in a separate set of confidential minutes

4

AOB

Fencing: This had been discussed fully at Finance Meeting. Information was distributed to members for their final thoughts. It was explained that the initial application had failed to receive planning approval however option two with minor modifications could be a secure alternative. HT had contacted fencer and this work could be completed at no extra cost to the original estimate by moving the clips behind the posts to ensure improved security.

A further problem had arisen as the playground has been used as a carpark. It is illegal to do this as hydrocarbons and pollutants may enter the drainage systems. It is necessary to find where the drains run and where the water which drains off the playground goes to. This issue should not interfere with the construction of the new fencing. The fencing could be completed during the first week of the summer holidays.

Quad: HT has met with an individual to discuss the refurbishments and cost of refurbishments in the quad. There was also discussion about creating climbing materials using natural materials such as logs as well as carving totems and using willow structures. Advice will be sought from pupils on this.

All governors agreed fencing Option 2 with appropriate modifications should go ahead.

Whole FGB Training: There was discussion around topic areas and in particular any training which could benefit governors. Training on Relationships, Sex and Health in the Primary Curriculum is offered to individual governors; it was thought that this may be a good topic for FGB training if this is possible. DTG will look into possible training opportunities prior to next FGB

Chair asked that the remaining staff be reassured that actions taken during restructuring were sufficient HT will do this at a meeting with LSA on the INSET day to be held on 3rd June, 2019.

	<p>Safeguarding Training: HT will check with admin that all governors have completed this and are up to date.</p> <p>JH is coming to the end of his term of office as a parent governor. He was thanked for his input and commitment.</p> <p>Meeting closed: 6: 50 p.m.</p> <p>Next meeting 17th July, 2019 at 6.00 p.m.</p>	
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