



Ashley Junior School

Aspiration • Resilience • Respect • Responsibility

30th April 2020

Dear Parent/Carer,

Re: Class Zoom Meetings

Hopefully, many of you will have received an email invite from your child's class teacher to a Zoom meeting on either Friday 1st May or Monday 4th May. Zoom is a video conferencing tool we have purchased whilst in lockdown.

This is an attempt to try and get together as a class and share learning, talk about things and generally enjoy seeing each other again. Please be patient with us as this is a new thing for us so there may be some teething problems – but we think it will be fun and it's worth giving it a go. Teachers are very enthused and excited!

One or two things that you need to know prior to the meeting:

- The invite has been sent to the parent email. We are assuming that you are giving consent if your child attends the meeting.
- Zoom works best on:
 - a) A Computer (PC or Laptop) with a built in camera or web cam
 - b) If no Computer a Tablet
 - c) If neither of the above a Smart Phone
- You **do not** have to download Zoom all you need to do is to click on the invitation link. However downloading Zoom is recommended.
- You will need to click on the **camera icon** on the Zoom page in order to be seen.
- You will need to click on the **microphone icon** on the Zoom page in order to be heard, although it is suggested that this is only clicked on when you wish to contribute.
- It is best to take part in Gallery View so you can see more people. A PC or Laptop will allow you to see about 25 people on Gallery, a Tablet will let you see about 9 and a smart phone about 4.

Mr. Cousins will be managing the meetings but you can email him if you're having difficulties and he will do all he can to help.

We hope your child can join the meeting and have some fun and chat with their class teacher and class mates. If you have any concerns, as always, contact your class teacher in the first instance.

Yours sincerely,

IAN RIX
Headteacher